

## How to find your fund source on the Quality First Extranet:

To access the FTF extranet, please go to the following website or click here:

<https://extranet.azftf.gov/extranet/Pages/default.aspx>

### 1. Click Log In

#### Log In

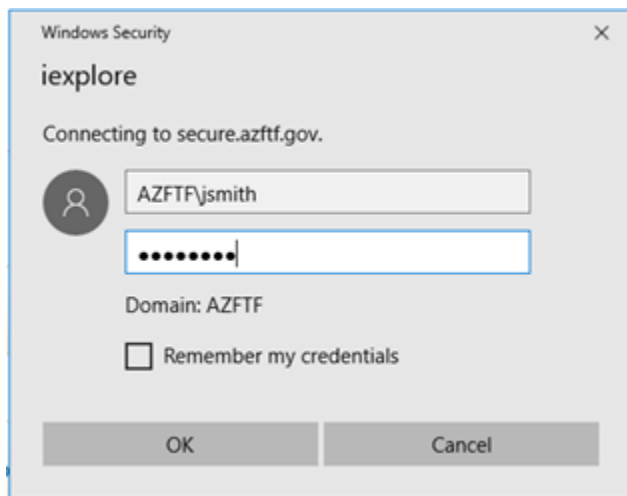
##### Reset Password and Retrieve Forgotten Username

Please use the links below to Reset Password or to Retrieve Username.

To Reset your password, click on the link below and enter your USERNAME (AZFTF\jsmith)

[Reset forgotten password](#)

### 2. Log in window will pop up to enter Username and Password.



- a) Username must include backslash (\); not a forward slash.
  - This is typically the first initial of first name and last name.
- b) Password is case sensitive

- Click OK. You will be on the main Dashboard. Click on Quality First Graphic.



- Click on "Quality First Participants" link.

For **Technical Support**, please email [extranet@aztf.gov](mailto:extranet@aztf.gov).  
 For **Quality First program** related questions, please email [qualityfirst@aztf.gov](mailto:qualityfirst@aztf.gov).  
 For all **Child Care Health Consultation program** related questions, please email [cchc@aztf.gov](mailto:cchc@aztf.gov).

**Quality First Announcements**

[Keeping our Children Well During COVID-19](#) <sup>new</sup>  
 by [Tiedi Walton](#) 5/7/2020 9:21 AM  
 Early care and education (ECE) programs can support families' access to needed medical care. The American Academy of Pediatrics (AAP) recommends children under 24 months maintain their Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) immunization...

[May Quality First Update](#) <sup>new</sup>  
 by [Tiedi Walton](#) 5/7/2020 9:21 AM  
 The **May Quality First Update** is here, with information about becoming an Enrichment Center, resources for small

**Center Lookup**

Provider ID


**Participant Quick Links**

- Quality First Participants

- Click "Select" to access your Profile.

	Provider ID	Organization Name <sup>▲</sup>	Site Name	Address	City	Postal Code	Regional Partnership Council	Provider Type	Status	New
<input type="button" value="Select"/>		Quality First Test Center	Center Site Name	123456 Test Center	Phoenix	85205	East Maricopa Regional Partnership Council	Center	Rating Only Enrolled Participant	

- The first page is the Profile Summary.

**QUALITY FIRST**  **Profile Summary**

**Rating: Not Yet Rated**

**Quality First Test Center, Center Site Name**  
 Address: 123456 Test Center Phoenix, AZ 85205  
 Regional Partnership Council: East Maricopa Regional Partnership Council  
 Main Contact: First Name 602-555-1111  
 Provider Type: Center  
 Provider Size: Small

**Current Users and Assignments**

Role	Name	Title	User ID	Phone	E-Mail
Coach	Test Coach	Coach	AZFF1coach	602-555-1212	<a href="mailto:coach@aztf.gov">coach@aztf.gov</a>
COHC	Test COHC	COHC	AZFF1cohc	602-773-1111	<a href="mailto:cohc@aztf.gov">cohc@aztf.gov</a>
Mental Health Consultant	Test MHC	MHC	AZFF1mhc	602-773-6100	<a href="mailto:mhc@aztf.gov">mhc@aztf.gov</a>
TA Provider	Test TA Provider		AZFF1tup		<a href="mailto:tup@aztf.gov">tup@aztf.gov</a>
Inclusion Coach	Test Inclusion Coach	Inclusion Coach	AZFF1inc	602-773-5100	<a href="mailto:inc@aztf.gov">inc@aztf.gov</a>
Child Care Center Director	Test Child Care Center Director	Child Care Center Director	AZFF1ajdirector	602-773-6100	<a href="mailto:QFDirector@email.com">QFDirector@email.com</a>
Child Care Center Director	Active Directory		AZFF1adirectory		<a href="mailto:extranet@aztf.gov">extranet@aztf.gov</a>
Main Contact:	First Name	Last Name		602-555-1111	<a href="mailto:QFDirector@email.com">QFDirector@email.com</a>
Primary Program Designee	First Name	Last Name		602-555-1111	<a href="mailto:QFDirector@email.com">QFDirector@email.com</a>

**Site Details**

Provider Type: Center  
 Contact Information:  
 Name: First Name  
 Title: Last Name  
 Phone: 602-555-1111  
 Fax:  
 Email: QFDirector@email.com  
 Provider Website: http://www.website.com  
 Hours of Operation:

**Program Snapshot**

Size of Site: Small  
 Number of Active Staff: 10  
 Number of Active Classrooms: 6  
 Total Enrolled: 82  
 Ages Licensed to Serve: 2 Yr Olds, Infants, Toddlers, 3 Yr Olds, 4 Yr Olds, 5 Yr Olds  
 Number of Children who are Non-English Speakers:  
 Spanish: 2  
 Other: 6  
 Language(s) Used for Instruction: test

**QF Activities**

Orientation Completed: Yes  
 Orientation Completed Date: 1/1/2017  
 Status: Rating Only Enrolled Participant  
 Fund Source: FIF

**Assessment Cycle**

Assessment Cycle: Rating (GF)  
 Assessment Completion Date: 7/8/2016  
 Date Current Cycle Ends:

7. View the “QF Activities” section of the page. The fund source is identified here. If your fund source is “DES Expansion”, your program will be notified by the end of May 2024 about your transition.

Main Contact: Evie Test (602) 555-1212 My Providers  
 Provider Type: Center Print  
 Provider Size: N/A

**Current Users and Assignments**

Role	Name	Title	User ID	Phone	E-Mail
Main Contact	Evie Test	Director		(602) 555-1212	<a href="mailto:extranet@aztf.gov">extranet@aztf.gov</a>
Primary Program Designee	Andrew Test	Assistant Director		(602) 555-1212	<a href="mailto:extranet@aztf.gov">extranet@aztf.gov</a>

**Site Details**

Provider Type: Center  
 Contact Information:  
 Name: Evie Test  
 Title: Director  
 Phone: (602) 555-1212  
 Fax:

**Program Snapshot**

Size of Site: N/A  
 Number of Active Staff: 64  
 Number of Active Classrooms: 39  
 Total Enrolled: 171  
 Ages Licensed to Serve:

**QF Activities**

Orientation Completed:  
 Orientation Completed Date:  
 Status: Data Not Verifiable  
**Fund Source: DES Expansion**  
**Assessment Cycle**

**Still have questions? Contact your Quality First coordinator or coach, or the Quality First Team at 602.771.5000 or [QualityFirst@FirstThingsFirst.org](mailto:QualityFirst@FirstThingsFirst.org)**